



SWARLAND PRIMARY SCHOOL



"The Best That We Can Be"

Charging Policy

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum. Individual or group music tuition is not part of the National Curriculum.

Voluntary contributions

When organising school visits that enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of these trips. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. Cancellation is based on affordability and is the decision of the Head Teacher. If a trip does go ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Often the school pays additional costs to support the visit; however, please note the comment above about cancellation of events. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. The list below is not exhaustive:

- visits to museums;
- sporting activities that may require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips;
- musical events

Residential visits

If the school organises a residential visit in school time or mainly in school time, the aim is to provide education directly related to the National Curriculum. However, we do make a charge to cover the costs of board and lodging and transport costs. Children who receive free school meals are exempt from payment.

Music tuition

All children study music as part of the national curriculum. We do not charge for this.

There is a charge for individual or group music tuition that is not part of the National Curriculum. The peripatetic music teachers tutor individual or small groups. We make a charge for these lessons. Children in receipt of free school meals are exempt from payment. We give parents information about additional music tuition at the start of each academic year.

Swimming

The school organises swimming lessons for all children in the school. The National Curriculum states swimming may take place in either KS1 or KS2. We ask for a voluntary contribution towards the cost of the tuition sessions and the transport to and from the swimming baths. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

Extended Services

To cover the needs of parents who are working, the school facilitates a Before and After school care facility. This is provided by Swarland Bears. Swarland Bears has its own list of charges and charging policy.

Revision Record of Issued Versions			
• Author	• Creation Date	• Version	• Status
Louise Fletcher	03.09.13	1.0	Pending Governor consultation
			Signed Governor:
• Changed by	• Revision Date	•	•
School	(add date)	2.0	Draft adapted version for consultation with staff and trade unions
School	27.11.13	3.0	Final version for publication. Adopted by Governors.

School	28.11.15	3.1	Revision to whole school swimming and Swarland Bears after school provision.
	15.12.16	3.2	Pending Governor consultation
	13.3.17	3.2	Agreed for publication
	9.1.19	3.2	Reviewed, pending Governor consultation.
	15.7.19	3.3	Reviewed by Governors.
	21.11.21	3.3	Reviewed with no changes
	15.2.22	3.3	Agreed by Governors